

Project/File Number



ABN: _____
Are you GST Registered?
Yes / No

BANK ACCOUNT DETAILS FORM for an Under \$5,000 Sponsorship

Once completed in full please mail to: Healthway, PO Box 1284, West Perth WA 6872 .

Incomplete information or non return of this form **WILL DELAY** payment of your project.

This document can not be accepted with white ink or amendments

ORGANISATION NAME:
Name of Incorporated Organisation Funding was approved to: _____

NAME OF BANK & SUBURB _____

BRANCH CODE/BSB (6 digits) -

BANK ACCOUNT NAME IS HELD IN (MUST BE SAME as organisation receiving funding). _____

ACCOUNT NUMBER
(up to 9 digits & do not include BSB Code)

I confirm that the above bank account details are true and correct and that the account is a bone fide account of _____ and complies with all applicable laws. (Account Holder Name i.e. The name account is in Not bank name).

Authorised Signature **Name (Block Letters)** **Date** **Day Phone Number**

PROJECT NUMBER
This appears on the top Left hand side of the form. You can get the number off any documentation you have received from Healthway. This assists in the prompt processing of your form.

ABN & GST REGISTERED
This appears on the top right hand side of the form. You are required to have an ABN, If you do not then Healthway requires a "statement by supplier" form (you may obtain them from the Australian Taxation Office). This needs to be submitted to us. GST Registered Yes or No - Circle which is applicable to you.

ORGANISATION NAME
This is the name of the Incorporated Organisation that funding has been approved for. No other name should appear here. The name should also be the same as is on any correspondence you receive from Healthway. If it is not - please advise us.

BANK NAME
Self explanatory...Bankwest, Challenge, Commonwealth, Statewest Credit Union, etc etc

BRANCH ADDRESS (Suburb only)
Suburb that your Bank is situated in.

BRANCH CODE/BSB
This code is an identification code for the Bank. It is a 6 digit number and all digits should be complete on the form. If it is not completed or accurate it can hold up or reject your payment.

BANK ACCOUNT NAME IS HELD IN
This field is for you to place the name of the Bank Account: i.e. "ABC Company Inc"
It should also be noted that this name should ONLY be in the name of the organisation whom received funding NOT ANOTHER NAME.

ACCOUNT NUMBER:
This is field and the BSB fields are important. If you get it wrong then your money will be rejected and credited back to our account and will delay you receiving your funding.

If Unsure - clarify with your bank. Do not include BSB code in your account number field.